



Report to Properties Committee of Lee County Board

April 12, 2022 | 9:00 AM

1) Items on the Agenda

a) Resolution / IDOT Consolidated Vehicle Program

- i) CVP application deadline is May 2, 2022
- ii) LOTS is requesting ten (10) replacement vehicles

2) Developments

a) Requisitions with IDOT / FY2022

- i) IDOT has caught us up on payments through January
 - (1) \$1.9 million in payments were just received in to the Treasurer's Office two weeks ago
- ii) February requisitions are about to go in
- iii) March requisitions will be sent in by the end of this month

b) FY 2023 Contracts with IDOT have been sent in for review

- i) FY 2023 Contracts are for the period of July 1, 2022 – June 30, 2023
- ii) 5311 Contract: \$245,411
- iii) 5311F Contract (I-88): \$1,100,000
- iv) 5311F Contract (I-39): \$929,606
- v) DOAP Contract: \$1,555,840

c) Public Notice for Marketing Firm / Greyhound Connect Routes

- i) A public notice was in last Friday's (April 1, 2022) newspaper for the hiring of a marketing firm to work with LOTS on increasing ridership and interest in the I-39 and I-88 Greyhound Connect routes.
 - (1) Opening of the bids will be on Friday, April 15th
 - (2) Upon choosing the successful candidate, LOTS will send Pre-Award Concurrence paperwork to IDOT for their approval.
 - (3) After concurrence is provided by IDOT, LOTS will formalize a contract with the successful candidate and begin work on marketing both routes

d) Capital Funding / REBUILD Round 1

- i) Public Notice for Bids for Architectural and Engineering Design of Oregon transit center
 - (1) Process following bids is as follows:
 - (a) Bids will be opened, and a successful candidate will be chosen
 - (b) Pre-Award Concurrence for that candidacy will then be sent to IDOT for confirmation
 - (c) Upon receiving Concurrence approval, contract will be formalized/signed with A&E firm
 - (d) Design phase will then begin

e) Capital Funding / REBUILD Round 2

- (1) Initial contract documents have been returned to IDOT
- (2) LOTS Proposal will allow for development of:
 - (a) Two electric vehicles for use in the LOTS system
 - (i) Working with Michigan DOT on these vehicle procurements
 - (b) Three (3) new offices at Reagan Transit Center
 - (c) A secured file room/storage room
 - (d) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (e) Geothermal and Solar technologies will be incorporated into complex

f) Request for Proposal / Statement of Qualifications for Consultant to complete feasibility study

- (1) **Pre-Bid package for hiring Transportation Consultant has been sent to IDOT for their concurrence.** Once received, advertisement for this Consultant will go out to local and regional newspapers.
- (2) Two-year study for the City of Rochelle and the feasibility of developing a fixed route for public transportation in the Hub City.

g) Mass Transit District / Advisory Committee

- (1) A draft Resolution has been drafted and currently is being finalized between the State's Attorney's Office and lawyers representing LOTS.
- (2) A draft Memorandum of Understanding (MOU) has also been developed to accompany the Resolution and provide additional details of the MTD framework.

h) LOTS Data for March, FY 2022

- (1) DAYS OF SERVICE: 23 days
- (2) RIDES: 5,623 rides
- (3) SERVICE MILEAGE: 121,281 miles
- (4) PASSENGER HOURS: 4,101 hours
- (5) FUEL COST: \$27,754.62
 - (a) February: \$18,708.52

i) 1,131 rides week of March 28, 2022 compared to 647 one year ago

- (1) 74.81% increase from one year ago
- (2) See attached graphic for summary of rides since March, 2020

3) Other Capital Developments

a) REBUILD (First Round) Capital Project

- i) Date extension for REBUILD / Round One has been granted by IDOT
 - (1) Extension will allow the project to continue through 12/31/2024
- ii) Three (3) new vans (Ford Transit type vehicles)
 - (1) **After conversation with IDOT, this procurement will be going through the State's Vehicle Contract.**
- iii) Video surveillance cameras on buses
 - (1) **A Pre-Award Concurrence package for the video surveillance cameras (and installation) has been sent to IDOT for their approval / concurrence.**

b) Plan to spend remainder of Canopy construction funds

- (1) \$129,000 remains in Capital funds from Canopy construction
 - (a) Awaiting IDOT approval to move forward with proposed use of remaining funds, which includes the following...
 - (i) ...Fix water damage of ceiling in Greyhound area / **COMPLETED.**
 - (ii) ...Re-pave older portion of parking lot / **WILL BE COMPLETED IN MAY, 2022.**
- (2) The Canopy grant funding will be closed with the state following parking lot re-pave.

4) Technical Assistance Grant

a) Technical Assistance Grant (Awarded) from IDOT / City of Dixon Project

- i) Initial paperwork has been completed / NOSA is pending with IDOT
- ii) Executed contract for \$79,000 grant has been completed
- iii) Two-year grant to complete feasibility study for fixed route in Dixon

5) COVID-19/Coronavirus Pandemic / Impact on Public Transportation

a) Following protocols remain in place

- i) Riders and drivers must wear face coverings (unless medical condition)
- ii) Driver shield doors installed on vehicles including, most recently, mini-vans
- iii) Riders are being asked to use social distancing
- iv) Sanitizing protocols before/after trips
- v) Daily sanitizing protocols in place at Reagan Transit Center



RIDERSHIP IN LEE OGLE TRANSPORTATION SYSTEM

